



Key
MOTORSPORTS
INTERNSHIP PROGRAM

Application

NAME OF APPLICANT: _____

DATE: _____

NAME OF THE INTERNSHIP APPLIED FOR: _____

Introduction

We appreciate your interest in Key Motorsports and look forward to processing your application for an internship with our organization.

Key Motorsports offers a variety of eight to twelve week internships each year. Applications are taken on an on-going basis and are reviewed and screened for appropriate openings.

Interns are *not paid*, but are expected to work a minimum of fifteen to twenty hours per week. In addition, interns may be joining the staff on out of town locations, such as race weekends.

Specific internship requirements vary from opportunity to opportunity and are described in individual job descriptions. However, please note that the following criteria apply to all internships:

- ❖ *Applicants must have completed at least their sophomore year of college and must currently be an undergraduate or graduate student in good standing, both academically and otherwise.*
- ❖ *Applicants should have at least a 2.5 cumulative grade point average out of a 4.0 scale, or a 1.5 cumulative grade point average out of a 3.0 scale.*
- ❖ *An official copy of the applicant's transcript is required to complete the application process.*
- ❖ *Applicants must be legally permitted to work in the United States.*
- ❖ *All applicants are subject to a reference and background check.*

Key Motorsports is an Equal Opportunity Employer.

Application

1. Name: _____
(Last) (First) (Middle)

2. Name, address and phone number of college/university you are currently attending:

3. Your home address:

4. Your home phone number: _____

5. Cellular phone number (optional): _____

6. Email Address: _____

7. Name, phone number and email address of your current college advisor:

8. Class / Year of Graduation: _____
Cumulative GPA: _____
Major: _____
Minor/Concentration: _____

9. Name and city of the high school you attended:

Application, continued

11. List your extracurricular activities and awards (high school and college): _____

Only U.S. Citizens or aliens who have a legal right to work in the U.S. are eligible for employment. Proof of citizenship or immigration status verifying your legal right to work in the U.S. and your identity will be required upon employment.

12. If under 18 years of age, can you provide required proof of your eligibility to work? _____ Yes _____ No

13. Do you have transportation to work? _____ Yes _____ No

14. Will you work overtime if asked? _____ Yes _____ No

15. Are there any hours or days you will not work? _____ Yes _____ No

If yes, explain _____

16. Can you travel if required by the job? _____ Yes _____ No

17. On What date would you be available for work? _____



Application, continued

18. Are you currently employed? _____ Yes _____ No

19. May we contact: Your present Employer? _____ Yes _____ No

Your previous Employers? _____ Yes _____ No

Please identify any exceptions and reasons for not contacting previous employers.

20. Have you ever plead guilty to, no contest to, or been convicted of a crime or traffic violation? _____ Yes _____ No

This includes non-felony convictions and traffic violations. If you have questions regarding this, contact Human Resources.

If yes, give dates and explain. Attach a separate sheet of paper if necessary. A conviction will not necessarily disqualify you from employment

21. Have you filed an application with us before? _____ Yes _____ No

If yes, give date _____

22. Have you been employed with us before? _____ Yes _____ No

If yes, give dates _____

23. In order for the Company to check your work and education records, should we be aware of any change of name are assumed names that you previously used?

_____ Yes _____ No

If Yes, identify names and relevant dates.

Application, continued

Do you have any friends or relatives who work for us? _____ Yes _____ No

Name _____ Relationship _____

24. Employment History (list company names, titles of the positions you held and dates of employment - include internship experience; include additional sheets if necessary):

25. Please explain any gaps in your employment history. _____

26. Please list name, title, relationship, address and phone number for at least three references familiar with your personal and academic history :

a.

b.

c.

ATTACHMENTS

- 1. You must include a copy of your current transcript, indicating areas of study, grades, cumulative grade point average, and estimated date of graduation.***
- 2. Application must include a handwritten or typed statement from you explaining the motivation behind seeking an internship.***
- 3. Students interested in journalism positions should include writing samples.***
- 4. You are encouraged to include a resume.***

Applications and attachments should be mailed to:

Key Motorsports, Inc.
Internship Program
222 Pit Road
 Mooresville, North Carolina 28115

Or faxed to:
704-663-2929

NOTICE TO APPLICANTS

During the interview process, you will be asked questions concerning your ability to perform job-related functions.

The Company is an equal opportunity employer and considers applications for all positions without regard to race, color, age, sex, religion, national origin, disability or marital status.

This application will remain active for one-hundred eighty (180) days. Any applicant wishing to be considered for employment beyond one-hundred eighty (180) days must reapply.



APPLICANT'S STATEMENT

I certify that the foregoing answers are true and correct to the best of my knowledge. I authorize the investigation of all statements contained in this application and hereby give this permission to contact schools, previous employers, references, and others, and hereby release the Company from any liability as a result of such contact. I specifically authorize the procurement of a consumer report by the Company as a part of the pre-employment background investigation. If hired, this authorization shall remain on file and shall serve as an ongoing authorization for the Company to procure consumer reports at any time during my employment period. I understand that any false or misleading information or omissions of facts requested in this application or interview may remove me from further consideration for employment. In addition, if employed, any false or misleading statement or omission of fact called for in this application may be cause for subsequent dismissal at any time without any previous notice.

I understand that my employment with the Company is at-will and for no specific term and I may resign or be discharged with or without notice or cause at any time. I further understand that no oral promise, Company policy, custom, business practice or other procedure (including the Company's employee handbook or any personnel manuals) will change the employment at-will relationship between the Company and me.

The contents of any employee handbook or personnel manuals, as well as other Company policies or practices, are subject to change or modification by the Company, solely at its discretion, without notice. I also understand that no supervisor or other official of the Company (except an authorized Executive, in writing) has the authority to enter into any agreement with me or to make any agreement contrary to the above.

I understand that the Company may require applicants for employment to be subject to a criminal background check and/or to undergo screening for illegal drug use as part of a pre-placement physical examination. In addition, all employees are subject to tests or screening for drug or alcohol use under appropriate circumstances.

Signature _____ Date _____

PRE-EMPLOYMENT INQUIRY RELEASE

During the course of my employment (including contract for services) with you, I understand that investigative background inquiries are to be made on myself including consumer, criminal, driving and other reports. These reports will include information as to my character, work habits, performance and experience along with reasons for termination of past employment from previous employers. Further I understand that you will be requesting information from various federal, state and other agencies which maintain records concerning my past activities relating to my driving, credit, criminal, civil and other experiences as well as claims involving me in the files of insurance companies. If an investigative consumer report, containing information about your character, general reputation, personal characteristics and mode of living is requested, you have the right to demand a complete and accurate disclosure of the nature and scope of the investigation requested and a written summary of your rights under the Fair Credit Reporting Act.

I authorize, without reservation, any party or agency contacted by this employer to furnish the aforementioned information:

PRINT FULL NAME: _____

SOCIAL SECURITY NUMBER: _____

DATE OF BIRTH: _____

CURRENT ADDRESS: _____

DRIVER'S LICENSE NUMBER: _____

STATE: _____

APPLICANT'S SIGNATURE: _____

PROSPECTIVE EMPLOYER: Key Motorsports, Inc. _____

TODAY'S DATE: _____

